



The Police Treatment Centres
Application for Accommodation
Spouse / Partner / Visitor
Friday/Saturday night only

Date of arrival:		Date of departure:	
Which Centre?			
Person Visiting			
Name:			
Home address:			
	Post Code:		
Home Tel No:			
Mobile Tel No:			
Email address:			
Date of Birth:			
ROOM CHARGE (price quoted is per room as at January 2019)			
<input type="checkbox"/> Single Room B&B (single occupancy £50) <input type="checkbox"/> Lunch & Dinner (£10 per person, per meal)			
<input type="checkbox"/> Double Room B&B (double occupancy £60)			
Dietary Requirements			
Allergy and additional information			
I confirm that I have read the PTC Terms and Conditions overleaf and agree to them.			
Signature: _____			
Print name: _____			
Date: _____			
PAYMENT (Admin only)			
Accommodation must be paid for <i>in advance</i> of the date of stay			
TOTAL COST:	£ <input style="width: 150px;" type="text"/>		
<input type="checkbox"/> Paid by cash in full <input type="checkbox"/> Paid by Debit/Credit card in full			

The Police Treatment Centres

Accommodation – Spouse / Partner/Visitor

Terms and Conditions:

The primary purpose of The Police Treatment Centres is the provision of facilities and treatment to injured and ill serving and retired police officers to support their return to better health and well-being.

The Charity frequently has vacant Centre bedroom accommodation at weekends, and occasionally mid-week, and will offer that vacant accommodation to serving and retired police officers at a reasonable charge. However, It should be noted that due to its primary purpose of providing treatment facilities, the Charity cannot offer the range of facilities that may be available in a hotel or other visitor accommodation

The following Terms and Conditions will apply to all accommodation bookings:

1. Accommodation availability cannot be accurately predicted long term therefore bookings cannot be taken more than 3 months in advance
2. Accommodation can only be booked by serving or retired officers (proof will be required)
3. The Charity will not normally accept party bookings:
 - a. The maximum booking normally taken will be of four persons
 - b. Exceptions for training courses; well-being and respite events or similar; will be considered
4. No bookings will be accepted for children under the age of 16 years
5. No bookings will be accepted to include animals, except for assistance animals e.g. guide dogs
6. Payment must be made in advance to confirm the booking
7. A cancellation policy applies:
 - a. Two (2) months' notice – full refund
 - b. One (1) months' notice – 50% refund
 - c. Less than 1 months' notice – no refund
8. Reception will be available to welcome guests between 3.00pm and 8.30pm on the day of arrival. Please contact us to advise if you will be arriving later than 8.30pm
9. The premises are not licensed for the sale or consumption of alcohol and the Charity does not allow consumption of alcohol on the premises
10. Out of courtesy to officers in residence for treatment, guests are requested to return to the Centres no later than midnight
11. Rooms must be vacated by 10:30am on the morning of departure
12. **No access to the swimming pool or rehab gym, will be permitted**

Meal times at the Centres are as follows:

Day	Breakfast	Lunch	Dinner
Friday	0830	1300	1700
Saturday	0845	1300	1700
Sunday	0845	1300	1700