



The Police Treatment Centres

www.thepolicetreatmentcentres.org

APPLICATION FOR EMPLOYMENT (PLEASE COMPLETE IN BLOCK CAPITALS)

1 PERSONAL DETAILS

Application for the post of: _____

First Name(s): _____ Surname: _____

Address _____

Postcode _____

Contact details: Telephone Home: _____

Mobile: _____

Email: _____

Do you hold a current driving licence? Yes No

Do you have access to a car? Yes No

Are you related to any member of the PTC staff? Yes No

If yes, please give name and relationship: _____

How did you learn about this vacancy? _____

2 EDUCATIONAL, TECHNICAL & PROFESSIONAL QUALIFICATIONS

Please name any institute or professional body in full and include attainment level

3 PERSONAL DEVELOPMENT

Include any courses, membership or voluntary work or responsibilities you consider relevant.

4 CURRENT EMPLOYMENT DETAILS

Please give details of all jobs held including part time & unpaid work starting with your current or most recent employer

Current or most recent employment

Job Title/Post held _____

Employer's name/address _____

Salary/weekly pay £ _____ **Hours per week** _____

Date started _____ **Date left** _____

Reason for leaving:

5 PREVIOUS EMPLOYMENT. Please attach your CV if available.

1

Job Title _____

Employer's name/address _____

Salary/weekly pay £ _____ **Hours per week** _____

Date started _____ **Date left** _____

Reason for leaving: _____

2

Job Title _____

Employer's name/address _____

Salary/weekly pay £ _____ **Hours per week** _____

Date started _____ **Date left** _____

Reason for leaving: _____

PREVIOUS EMPLOYMENT contd.....

3
Job Title _____

Employer's name/address _____

Salary/weekly pay £ _____ **Hours per week** _____

Date started _____ **Date left** _____

Reason for leaving: _____

6 WHAT ATTRACTS YOU TO THIS POSITION?

7 HEALTH

Are there any adjustments required should you be invited for interview? YES NO

8 FURTHER INFORMATION

Are there any restrictions to your residence in the UK which might affect your right to take up employment in the UK? **YES NO**

If yes, please provide details:

If you are successful in your application, would you require a work permit prior to taking up employment? **YES NO**

9 REFEREES (who should not be a relative)

Please indicate two people who can provide references – one of whom should preferably be your present/most recent employer

Current employer. If not applicable, previous employer

1 Name _____ Mr/Mrs/Miss _____
Position _____
Company _____
Address _____

Post Code _____ Tel Number _____

2 Name _____ Relationship to you? _____
(Manager/colleague/other)
Position _____
Company _____
Address _____

Post Code _____ Tel Number _____

I give/do not give permission to take up my references prior to an offer of employment being made.
(Please delete clearly as appropriate)

10 DECLARATION

I certify to the best of my knowledge that the information on this form is correct. I understand that deliberately giving false or incomplete information would disqualify me from appointment, or in the event of discovery after appointment, make me liable to dismissal without notice. All appointments are also subject to a satisfactory medical check.

SIGNED _____ DATE _____

Please return the completed form to the Castlebrae address on page 1